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|  | *wegvb*  *evsjv‡`k GqvijvBÝ wj:BIMANBANGLADESH AIRLINES LTD.* |
| [www.biman-airlines.com](http://www.biman-airlines.com) | |

Ref: DACGO/Recruitment/2016/78 Date: 07 June 2016

**Recruitment Notice**

1. Biman Bangladesh Airlines Ltd. invites applications from the Bangladeshi nationals for **casual** employment as per following terms and conditions :

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| Sl.No. | Name of Post | No. of post | Qualification | Competency | Age Limit as on  21/06/2016 | Wages |
| 01 | Commercial Assistant | 100 | 1. Minimum Graduate degree in any discipline. 2. At least one 1st division/class up to graduation level or in grading system GPA 3.00/CGPA 3.00 out of CGPA 4.00/CGPA 3.75 out of CGPA 5.00/Average C in “O” level (Best 5 subjects)/ Average D in “A” level (Best 2 subjects). 3. No 3rd division/class or in grading system GPA below 2.00 /CGPA below 2.25 out of 4.00/CGPA below 2.813 out of 5.00/ below Average D in “O” level (Best 5 subjects)/below Average E in “A” level (Best 2 subjects) is acceptable. | 1. Should have thorough knowledge in MS Word. 2. Well conversant on spoken English. | Maximum 30 years and 32 years for descendant of freedom fighter. | Tk.425.00 Plus Meal Allowance Tk.100.00 per day |
| 02 | Security Assistant | 40 | 1. Minimum Graduate degree in any discipline. 2. At least one 1st division/class up to graduation level or in grading system GPA 3.00/CGPA 3.00 out of CGPA 4.00/CGPA 3.75 out of CGPA 5.00/Average C in “O” level (Best 5 subjects)/ Average D in “A” level (Best 2 subjects).   Or,  Retired NCO/JCO of Armed Force with Impressive record along with graduation will be given preference.   1. No 3rd division/class or in grading system GPA below 2.00 /CGPA below 2.25 out of 4.00/CGPA below 2.813 out of 5.00/ below Average D in “O” level (Best 5 subjects)/below Average E in “A” level (Best 2 subjects) is acceptable. | 1. Should be fluent in Bengali and English both in speaking and writing. 2. Sufficient knowledge in computer operating system with internet browsing. 3. Minimum height:   Male : 5’6’’  Female : 5’4’’ | Maximum 30 years and 32 years for descendant of freedom fighter. Age will be relaxed for NCO/JCO candidates up to 40 years. | Tk.425.00 Plus Meal Allowance Tk.100.00 per day |
| 03 | Jr. Operator GSE | 50 | Minimum H.S.C or equivalent | 1. Driving License on light vehicle 2. 5 years driving experience on light vehicle | Maximum 30 years and 32 years for descendant of freedom fighter. | Tk. 400.00 Plus Meal Allowance Tk.100.00 per day |

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| 04 | a) Jr. Mechanic  b)Jr. Electrician | 10 | 04 years Diploma in mechanical/ electrical/electronic/automobile/power engineering from Institute recognized by Bangladesh Technical Education Board. | -- | Maximum 30 years and 32 years for descendant of freedom fighter. | Tk. 400.00 Plus Meal Allowance Tk.100.00 per day |
| 05 | MT Operator | 30 | Minimum S.S.C or equivalent | 1. Driving License on light vehicles. 2. 5 years driving experience on heavy/light vehicle. | Maximum 30 years and 32 years for descendant of freedom fighter. | Tk. 400.00 Plus Meal Allowance Tk.100.00 per day |

1. Candidates fulfilling the requisite qualifications may apply as per prescribed form available in Biman website [*www.biman-airlines.com*](http://www.biman-airlines.com) attaching 03 copies of recent passport-sized color photographs and copies of all necessary certificates/ documents/valid driving license (where applicable). In case of descendent of Freedom Fighters, a certificate from the appropriate authority must be attached.
2. Candidates are requested not to apply for more than one post.
3. Candidates are required to attach Postal Order/Pay Order of Tk.250/- in favour of Biman Bangladesh Airlines Ltd.
4. No affidavit will be acceptable in respect of date of birth.
5. Candidates employed in Government/Semi-Government/Autonomous or any other Organisations must apply through proper channel.
6. Candidates should clearly mark **Name of Post on top of the Envelope.**
7. Applications not conforming to the requisite qualifications & not providing supporting documents and/or submits multiple applications will be rejected outright.
8. No application will be accepted after last date of submission.
9. Eligible candidates will be invited to appear at written test and interview organised by Biman.
10. Successful candidate(s) will be recruited on 89 days casual basis. However, the candidate may be re-employed after 89 days, if required.
11. Employment of finally selected candidates will be subject to satisfactory police verification report.
12. No TA/DA will be admissible for interview, test etc.
13. Biman Management reserves the right to cancel the recruitment process in part or in full at any stage without assigning any reason whatsoever.
14. Application must reach to the following addressee latest by 21**/06/2016.**

Manager Employment

Human Resource Department

Biman Bangladesh Airlines Ltd.

Head Office, Balaka

Kurmitola, Dhaka-1229

Email: [mgremp@bdbiman.com](mailto:mgremp@bdbiman.com)

Tel: 8901600-7 Ext.2154 & 2157

**Curriculum Vitae**

Passport size Photograph

1. Name :
2. Mother’s name :
3. Father’s name :
4. Date of birth :
5. Age on 21/06/2016 :
6. NID No. :
7. Dependent/Descendent of FF : Yes No [Please √ mark in appropriate box.]

If yes, please write name and relationship

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship \_\_\_\_\_\_\_\_\_

1. Present address :
2. Permanent address :
3. Nationality :
4. Marital status :
5. Educational Qualification :

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| --- | --- | --- | --- | --- |
| Name of Examination | Name of Institution | Board/  University | Passing Year | Division/  GPA |
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1. Computer Knowledge (where applicable):
2. Experience (where applicable) :
3. Contact number :
4. Email ID :

Date : Signature

Attachment:

1. 3 Copies of passport size color photograph
2. Copies of all necessary certificates/documents/valid driving license (where applicable)
3. Postal Order/Pay Order No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_